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Lacey, WA 98516
1-360-943-6040



- Imaging/ Archiving
- Records Management
- On Demand Scanning
- Record Storage

For Medical Record Request

Please contact DoxVault at:

Phone: 360-943-6040 option #2

Fax: 360-786-0849

Email: Customersupport@DoxVault.com

Current rate of Charges for Medical files

For individual patient requests:

\$35.00 for digital copy of medical chart

\$44.00 for physical mailing of chart

For third party requests (insurance, law firms, dr. offices, other entities)

These fees are set by Washington State WAC: 246-08-400 and RCW 70.02.010

\$20.00 retrieval fee

\$1.00 per page first 30 pages

\$0.75 per page 31 and above pages.

\$9.00 mailing fee (if physical copy is requested)

*Please note that if you are a third-party requestor, we will require a current authorization to release form from the individual prior to processing.

We accept Visa, MasterCard, and American Express